

29.08.2024

FYJC (XI) COMMERCE 2024-25

ADMISSION PROCEDURE – MINORITY (TAMIL & OLM)

1. Merit list will be displayed on the SIES Commerce website : siesce.edu.in & College Notice Board.
2. Students will receive SMS after allotment of seat. (College code – MU0579CGE)
3. In case a student doesn't receive the payment link of Rs.100/- for college admission form (after allotment) till 8.00 pm on 29.08.2024 may come to college on 30.08.2024 at 12.00 noon.
4. Eligible students will come to the college with printout of form & all required documents for verification.
5. Documents required at the time of Admission :
 - a. Duly filled admission form with online payment of Rs.100/-
 - b. 1 photograph required with red background
 - c. Photocopy of payment of Rs.100/-
 - d. Printout of Part I and Part II and Quota choices form.
 - e. Original and photocopy of X marksheet and leaving certificate (ICSE, CBSE, IGCSE and Other Board – Migration, Transfer Certificate and Passing Certificate)
 - f. Photocopy of updated Aadhar card and original for verification.
 - g. Self-declaration form for Minority (
 - h. Verification of forms will be done from 29.08.2024 to 30.08.2024 between 12.00 noon to 3.00 p.m. in room no. 8 (3rd Floor)
6. Once the verification is done and the student is found eligible for admission then :
 - Students will share OTP for admission on govt portal.
 - Payment mode : Verified student should bring **Demant Draft** to be drawn in favour of '**SIES College of Commerce and Economics**' amount to be paid **Rs.2330/-**.
7. Information needed on the reverse side of the DD
 1. Name
 2. Phone Number
 3. FYJC Commerce 2024 - 25
 4. Mention Round (eg – Minority (Tamil & OLM / In-house Round – I, II, III etc)
 5. Original Demant Draft and 2 xerox copy

M. Chandhury

PRINCIPAL